

Microcensus 2023



Core programme

Reference week:

For the legal basis and other legal information please refer to pages 51 and 52 of this questionnaire. When answering the questions, please observe the explanatory notes 10 to 10 on pages 49 to 50 of this questionnaire.

Thank you for your time.

Making it easier •

- Some questions refer to the reference week. The reference week is given on the front cover. Please enter it on the name flap.
- Please keep the name flap folded out while you complete the questionnaire.
 Please observe the order of the columns for the respective persons as given on the name flap.
- Please do not complete the establishment flap before you are asked to do so in the course of completing the questionnaire (question 74 on page 23).

We will guide you through the questionnaire.

- If possible, each person should answer the questions for him or herself. Information may be provided on behalf of children (under 15 years), people in need of care or people with disabilities who are not able to answer the questions for themselves.
- Not all questions will have to be answered by all persons. When there is an answer box with an arrow (jump instruction), the numeral beside the arrow indicates the question to be answered next by the relevant person.

Example:		Person 1	Person 2	Person 3	Person 4	Person 5
	Yes	x → 9	→ 9	_ → 9	→ 9	\longrightarrow 9
	No		X			

In the example, Person 1 answers "Yes" and goes to question 9. Person 2 answers "No" and goes to the next question.

- Jump instructions may differ between persons. This is why you should not complete the questionnaire for several persons at the same time as jump instructions are easily overlooked.
- When entering figures, please do so right-aligned.

Example:	Hours per week	(6	j
•			

• If you wish to correct an answer, please do so as follows.



 Questions to be answered on a voluntary basis are marked by the word "voluntary" in a coloured bar.

page 2 Microcensus

Household and dwelling

1	Are there any other households in your dwelling apart from your own, e.g. subtenants? Other households in your dwelling consist of people with whom you do not live together or maintain a joint household. People living in a shared dwelling should usually be treated as separate households.						
	Yes, number of other households						
	No, no other households	8		П			
2	How many people in total were living in your household on Thursday of the reference week?		Note The ref	ference wee	k is given on	the front cov	ver.
	People who are temporarily away from home, for instance for job or health reasons, are part of your household if that is where they usually live.						
	Subtenants, visitors and domestic staff are not household members.						
	Number of people in your household (including yourself)						
3	Who are the members of your household? Please fold out the flap at the side of page 2 and enter their names.						
	If more than 5 people live in the household, please contact the statistical office to request an extra questionnaire.		Note		1 61		
	The contact details are given on the front cover.			observe the tive persons	order of the	columns for	the
4	What is your sex, as stated in the birth register?		Person 1	Person 2	Person 3	Person 4	Person 5
	Male	1					
	Female	2					
	Gender diverse	3					
	Not stated in the birth register	4					
5	When were you born?		Person 1	Person 2	Person 3	Person 4	Person 5
	Month						
	Year						

6	What is your marital status?	Person 1	Person 2	Person 3	Person 4	Person 5
	Single	1				
	Married	2				
	Widowed	3				
	Divorced	4				
	Registered life partnership	5				
	Registered life partner has died	6				
	Registered life partnership has been dissolved	7				
		Note	 7			
		Note	The arrow a	and the nume	eral 9 mean t	hat
					iswered next	
7	Do you occupy at least one more dwelling (including room, accommodation, residential establishment)?					
	Please mark all relevant boxes.	Person 1	Person 2	Person 3	Person 4	Person 5
	Yes, I have another dwelling in Germany.	1				
	Yes, I have another dwelling abroad.	2				
	No, I do not have another dwelling.	8			→ 9	→ 9
8	Is this dwelling your main residence?					
	If you have more than one dwelling , your main residence is the one where you usually live (centre of life, family home).	Person 1	Person 2	Person 3	Person 4	Person 5
	Yes	1				
	No	8				
9	Has your household been interviewed for the microcensus in this dwelling within the last 12 months?					
	Yes					
	No	→ 1:	3			
10	Have any household members moved out since the last interview?					
	Yes, number of those who moved out					
	No	8				
11	Have any household members died since the last interview?					
	Yes, number of those who died					

page 4 Microcensus

12	Did you move into this household after the last interview?					
	Please mark "Yes" for children born in the last 12 months.	Person 1	Person 2	Person 3	Person 4	Person 5
	Yes					
	No					
Peo	ole and household					
13	Do you live in a one-person household?					
	Yes	→ 19				
	No					
14	Does your mother live in this household? This includes stepmothers, adoptive and foster mothers.	Person 1	Person 2	Person 3	Person 4	Person 5
	Yes, my mother is number (see flap)					
	No	8				
15	Does your father live in this household?					
	This includes stepfathers, adoptive and foster fathers.	Person 1	Person 2	Person 3	Person 4	Person 5
	Yes, my father is number (see flap)					
	No	8				
16	Does your spouse live in this household?	Person 1	Person 2	Person 3	Person 4	Person 5
	Yes, my spouse is number (see flap)	→ 18	→ 18	→ 18	→ 18	→ 18
	No	8				
17	Does your partner live in this household?					
	This includes registered life partnerships.	Person 1	Person 2	Person 3	Person 4	Person 5
	Yes, my partner is number (see flap)					
	No					

18	What is your relationship to Person 1?		Person 1	Person 2	Person 3	Person 4	Person 5
	I am Person 1.	1					
	I am (his/her)						
	wife, husband.	2					
	partner.	3					
	daughter, son (including stepchildren, adopted and foster children).	4					
	daughter-in-law, son-in-law.	5					
	granddaughter, grandson.	6					
	great-granddaughter, great-grandson	7					
	mother, father (including stepparents, adoptive and foster parents). mother-in-law, father-in-law. grandmother, grandfather.	9					
	great-grandmother, great-grandfather.	11					
	sister, brother.	12					
	sister-in-law, brother-in-law.	13					
	another relative by birth/marriage	14					
	not related by birth/marriage	15					
Intol	rmation and communication technology in the l	no	usenoia				
19	This refers to the possibility of accessing the internet from home . This includes internet access through fixed devices (e.g. desktop computer) and mobile devices (e.g. smartphone).						
	Yes	1					
	No	8					
	I don't know.	7					

page 6 Microcensus

Children in day care

20	Is there at least one child in your household who is aged 14 or under?					
	Yes					
	No					
21	For each child aged 14 or under, please indicate the type of care in the 12 months before the reference week.					
	Please mark all relevant boxes.	Person 1	Person 2	Person 3	Person 4	Person 5
	Day care centre (kindergarten, crèche)	1 🔲				
	Professional child minder	2				
	Au-pair, babysitter	3				
	Preschool institution (pre-primary education)	4				
	Care services for pupils before and/or after school (offered by school or other facility)	5				
	Relatives, friends, neighbours	6				
	None of the above categories applies.	7		→ 23		
22	For each child aged 14 or under, please indicate the type of care in the 4 weeks before the reference week.					
	Please mark all relevant boxes.	Person 1	Person 2	Person 3	Person 4	Person 5
	Day care centre (kindergarten, crèche)	1 🔲				
	Professional child minder	2				
	Au-pair, babysitter	3				
	Preschool institution (pre-primary education)	4				
	Care services for pupils before and/or after school (offered by school or other facility)	5				
	Relatives, friends, neighbours	6				
	None of the above categories applies.	7				

Citizenship and duration of residence

23	Were you born in Germany?					
	The place of birth is Germany also in the following cases: - the place of birth was part of Germany's national territory at the time of birth, but today it is not (e. g. Breslau before 1945). - the place of birth is part of Germany's national territory today, but it was not at the time of birth (e. g. the person concerned was born in Dresden between 1949 and 1990, which was GDR territory at the time, or in Saarland between 1947 and 1956).	Person 1	Person 2	Person 3	Person 4	Person 5
	No	8				
24	Were you born in the Federal Republic of Germany (today's territory)? "Today's territory" refers to the national borders of the Federal Republic of Germany as of 3 October 1990. Yes	Person 1 $ \begin{array}{c c} & \rightarrow 28\\ & \hline & \end{array} $	Person 2	Person 3	Person 4	Person 5
25	In which country (today's borders) were you born?					
	Person 1					
	Person 2					
	Person 3					
	Person 4					
	Person 5					
26	When did you (first) arrive in the Federal Republic of Germany (today's territory)?					
	Šee also p. 49: 1 "Today's territory".	Person 1	Person 2	Person 3	Person 4	Person 5
	Voor	11	III	111	111	111

page 8 Microcensus

What was your (main) reason for moving to the Federal Republic of Germany (today's territory)?

	If there are several reasons, please mark the main one.		Person 1	Person 2	Person 3	Person 4	Person 5
	Employment: job found before moving to Germany	1					
	Employment: no job found before moving to Germany	2					
	Academic studies or other education, advanced training	3					
	Moved to Germany with a family member or followed a family member (family reunification)	4					
	Marriage/partnership with a person living in Germany (family formation)	5					
	Flight, persecution, expulsion, asylum	6					
	Free movement within the EU: wished to settle in Germany	7					
	Retirement	8					
	Other main reason	9					
28	What language/languages do you speak at home?		Person 1	Person 2	Person 3	Person 4	Person 5
	I only speak German at home.	1	→ 30	→ 30	→ 30	→ 30	→ 30
	I speak German and at least one other language at home.	2					
	I do not speak German at home but another language/other languages.	3					

What language do you mainly speak at home?		Person 1	Person 2	Person 3	Person 4	Person 5
Albanian	1					
Arabic	2					
Bosnian	3					
Bulgarian	4					
Chinese	5					
Danish	6					
German	7					
English	8					
French	9					
Greek	10					
Hindi	31					
Italian	11					
Croatian	12					
Kurdish	13					
Macedonian	14					
Dutch	15					
Pashto	16					
Persian	17					
Polish	18					
Portuguese	19					
Romanian	20					
Russian	21					
Serbian	22					
Spanish	23					
Turkish	24					
Ukrainian	32					
Hungarian	25					
Urdu	33					
Vietnamese	26					
Another European language	27					
Another African language	28					
Another Asian language	29					
Another language	30					

30	Have you ever interrupted your stay in the Federal Republic of Germany (today's territory) and lived abroad for at least one year?		Person 1	Person 2	Person 3	Person 4	Person 5
	•		Person	Person 2	Person 3	Person 4	Person 5
	Yes						
	No	8	→ 32	→ 32	→ 32	<u></u> → 32	→ 32
31	In what year did you return to the Federal Republic of Germany (today's territory) after you last stayed abroad for at least one year?		Person 1	Person 2	Person 3	Person 4	Person 5
	Year					1	
32	Do you have German citizenship?		Person 1	Person 2	Person 3	Person 4	Person 5
	Yes, German citizenship only	1	→ 37	→ 37	→ 37		
	Yes, German citizenship and citizenship of at least one foreign country	2					→ 36
	No	8					
33	Of which foreign country do you have citizenship?	?					
	If you do not have citizenship of any country, please enter "stateless".						
	Person 1						
	Person 2						
	Person 3						
	Person 4						
	Person 5						
34	Do you have citizenship of another foreign country?		Person 1	Person 2	Person 3	Person 4	Person 5
	Yes	1					
	No	8	→ 46	→ 46	→ 46	→ 46	→ 46
35	Of which second foreign country do you have citizenship?						
	Person 1						1
	Person 2						
	Person 3						→ 46
	Person 4						
	Person 5]

30	Of which other country do you have citizenship?					
	Person 1					
	Person 2					
	Person 3					
	Person 4					
	Person 5					
37	How did you obtain German citizenship?					
	Šee also p. 49: ☑ "Citizenship".	Person 1	Person 2	Person 3	Person 4	Person 5
	By birth	1	→ 40	□ → 40	□ → 40	□ → 40
	As a non-naturalised (ethnic) German repatriate	2 → 46	→ 46	→ 46	→ 46	→ 46
	As a naturalised (ethnic) German repatriate	3				
	By naturalisation (no ethnic German repatriate)	4				
	By adoption by German parent(s)	5 → 46	→ 46	_ → 46	→ 46	□ → 46
38	When were you naturalised?	Person 1	Person 2	Person 3	Person 4	Person 5
	Year			J L	J]
39	Which citizenship did you have before your naturalisation?					
	You may also enter citizenship of the following former countries: Yugoslavia, Serbia and Montenegro, Soviet Union, Czechoslovakia.					
	If you were stateless before your naturalisation, please enter "stateless".					
	Person 1]
	Person 2					
	Person 3					→ 46
	Person 4					<u> </u>
	Person 5					
40	Does your mother live in this household?					
	This includes stepmothers, adoptive and foster mothers.	1	1	1	1	1
	■ mothers.	Person 1	Person 2	Person 3	Person 4	Person 5
	Yes	→ 43	→ 43	→ 43	→ 43	→ 43
	No					

page 12 Microcensus

41	Has your mother moved to Germany (today's territory)? See also p. 49: 1 "Today's territory".		D 1	D 2	D 2	D 4	D 5
			Person 1	Person 2	Person 3	Person 4	Person 5
	Yes, in (year)						
	Yes, but I do not know the year of arrival.	2					
	No	8					
	I don't know.	7					
42	Is/was your mother a German citizen?						
	Šee also p. 49: 2 "Citizenship".		Person 1	Person 2	Person 3	Person 4	Person 5
	Yes, by birth	1					
	Yes, as a non-naturalised (ethnic) German repatriate	2					
	Yes, as a naturalised (ethnic) German repatriate	3					
	Yes, by naturalisation (no ethnic German repatriate)	4					
	Yes, by adoption by German parent(s)	5					
	Yes, but I do not know how it was obtained	6					
	No	8					
	I don't know.	7					
43	Does your father live in this household?						
	This includes stepfathers, adoptive and foster fathers.		Person 1	Person 2	Person 3	Person 4	Person 5
	Yes		→ 46	→ 46	→ 46	→ 46	→ 46
	No						
44	Has your father moved to Germany (today's territory)?						
	Šee also p. 49: ■ "Today's territory".		Person 1	Person 2	Person 3	Person 4	Person 5
	Yes, in (year)						
	Yes, but I do not know the year of arrival.	2					
	No	8					
	I don't know.	7					

45	Is/was your father a German citizen?						
	Šee also p. 49: ☑ "Citizenship".		Person 1	Person 2	Person 3	Person 4	Person 5
	Yes, by birth	1					
	Yes, as a non-naturalised (ethnic) German repatriate	2					
	Yes, as a naturalised (ethnic) German repatriate	3					
	Yes, by naturalisation (no ethnic German repatriate)	4					
	Yes, by adoption by German parent(s)	5					
	Yes, but I do not know how it was obtained	6					
	No	8					
	I don't know.	7					
46	Was your father born in Germany (today's territory)?						
	j See also p. 49: 1 "Today's territory".		Person 1	Person 2	Person 3	Person 4	Person 5
	Yes	1	→ 48	→ 48	→ 48	→ 48	→ 48
	No	8					
	I don't know.	7	→ 48	→ 48	→ 48	_ → 48	→ 48
47	In which country (today's borders) was your father born?						
	Person 1						
	Person 2						
	Person 3						
	Person 4						
	Person 5						
48	Was your mother born in Germany (today's territory)?						
	j See also p. 49: 1 "Today's territory".		Person 1	Person 2	Person 3	Person 4	Person 5
	Yes	1	→ 50	→ 50	→ 50	→ 50	→ 50
	No	8					
	I don't know.	7	→ 50	→ 50	→ 50	→ 50	→ 50
49	In which country (today's borders) was your mother born?						
	Person 1						
	Person 2						
	Person 3						
	Person 4						
	Person 5						

page 14 Microcensus

School or university attendance

Please mark "Yes" even if this applied only to of the period.	part Person	n 1 Person 2	Person 3	Person 4	Person 5
Yes	1				
No		56	$5 \longrightarrow 56$	5	
Have you been a pupil, apprentice, student i last 4 weeks before the reference week?	n the Person	n 1 Person 2	Person 3	Person 4	Person 5
Yes	1				
No, because I switched to another school, higher education institution or apprenticesl because of university vacation, school holid practical training phase in an establishment studies at a higher education institution or school abroad, illness, maternity leave	ays,				
No, for other reasons	8				
Which school/higher education institution d you last attend?	id				
Schools of general education	Person	Person 2	Person 3	Person 4	Person 5
Primary school	1				
Orientation stage in grades 5/6 (e.g. at primary secondary schools, diagnostic stage)					
Special school, special needs school, special needs assistance					
School offering several courses of education	4				
Secondary general school, evening secondary general school	5				
Intermediate school, evening intermediate scho	ool 6				
Comprehensive school	7				
Waldorf school	8				
Grammar school	9				
Vocational grammar school, also grammar scho specialising in economics or technical subjects .		56	5	5	→ 56
Evening grammar school, adult education college	ge 11				

Please turn the page for more schools.

53

52 Vocational schools offering a general school

certificate		Person 1	Person 2	Person 3	Person 4	Person 5
Vocational school offering an intermediate school certificate (e.g. full-time vocational school)	12					
Vocational school offering an entrance qualification for higher education institutions						
Specialised upper secondary school	13	<u> </u>				
Full-time vocational school	14					
Two-year full-time vocational school	15	<u> </u>				
Vocational schools						
Pre-vocational training year	16					
Basic vocational training year	17					
Vocational school (dual system)	18	→56	→56	→56	→56	→56
Full-time vocational school providing a vocational qualification	19				-	
Training centre/school for health-care service occupations and social occupations						
one year (e.g. geriatric care assistant)	20					
two years (e.g. masseur/masseuse, pharmaceutical laboratory assistant)	21		-			
three years (e.g. physiotherapy, medical laboratory assistant, geriatric care)	22		-	-	-	
Training centre/school for educators	23			7	1	
Master craftsman training programme at trade and technical schools	24					
Trade and technical school e.g. for technicians, business economists	25	□ _{1→56}				
Specialised academy (in Bayern only)	26			1],,,	
Higher education institutions						
Vocational academy	27	<u>_</u> 1	<u> </u> 1	<u> </u> 1	<u> </u> 1	<u> </u> _1
College of public administration	28					
University of applied sciences, Cooperative State University (in Baden-Württemberg, Schleswig-Holstein and Thüringen)	29	→55	→55	→55	→55	→55
University (also college of art and music, college of education, college of theology)	30					
Doctoral studies	31	→ 56	→ 56	→ 56	→ 56	→ 56
Which are the highest grades you attended at a school of general education?		Person 1	Person 2	Person 3	Person 4	Person 5
Grades 1 to 4	1	\Box 1	□1	□1	□ 1	\Box_1
Grades 5 to 9/10	2	<u></u> →56	→56	→56	→ 56	→56
Upper secondary grades in grammar school	3					

What is the title of your master craftsman specialisation?

This refers to **master** craftsman training programmes **at trade and technical schools**, e.g. master carpenter, master hairdresser, master electrician, master home economist, master plumber and the like.

	Person 1					1
	Person 2					
	Person 3					→ 56
	Person 4					
	Person 5					
55	What course of study did you take?	Person 1	Person 2	Person 3	Person 4	Person 5
	Bachelor's	1 🗆				
	Master's	2				
	Diplom degree or comparable course of study	3				
56	Are you 15 years or older?	Person 1	Person 2	Person 3	Person 4	Person 5
	Yes					
	No		→ 137			

Employment situation in the reference week

Did you do at least 1 hou reference week? Please take into account and minor jobs.		Person 1	Person 2	Person 3	Person 4	Person 5
Yes		→ 65	→ 65	→ 65		
res						
No		3				
Did you work for at least week as an unpaid family business?	/ worker in a family	Person 1	Person 2	Person 3	Person 4	Person 5
Yes	1	1	→ 65	→ 65	→ 65	→ 65
No		3				
Do you normally have wo	eference week?					
Possible reasons are e.g. parental leave.	holidays, illness or	Person 1	Person 2	Person 3	Person 4	Person 5
-		→ 61	→ 61	→ 61		→ 61
Yes						
No		3				
This refers to work that yown family. It includes working, for each of the lighter in a bar, restauted helper in a bar, restauted household helper or constitution of the lighter of the	example, as/in te employee or temporary rant or hotel cleaner er for restaurants, online people in need of care ig leaflets or free	 academi bookkee translato coach in tempora freelance artist or j blogger, content f pet carer preparin other act 	g analyses or c assistant ping or a sports club ry security wer on online poerformer influencer, of for pay	orker olatforms r creating otl	ner online	
		Person 1	Person 2	Person 3	Person 4	Person 5
Yes	1	→ 65	<u></u> → 65	→ 65	→ 65	→ 65
No		₃ _ → 111	→ 111	→ 111	→ 111	→ 111

page 18 Microcensus

61 Why did you not work in the reference week?

62

63

64

See also p. 49:
"Partial retirement" and

"Caregiver Leave Act/Family Caregiver Leave Act".

If there are several reasons, please mark the main one.		Person 1	Person 2	Person 3	Person 4	Person 5
Illness, accident (including spa treatment, rehabilitation)	1		Person 2	Person 3	Person 4	Person 5
Holidays, special leave	2	-	-			
Compensation leave (within the framework of a working time account or an annualised hours contract)	3		>65	65	→65	>65
Maternity leave	4	<u> </u>				
Partial retirement	5	<u> </u>				
Vocational and continuing training	6					
Parental leave	7					
Released from work under the Caregiver Leave Act	8					
Off-season	9	→ 64	□ → 64	□ → 64		
Strike, lockout	10	\square_1	\square_1	\square_1	\square_1	\square_1
Bad weather	11		-			
Short-time work for technical or economic reasons	12					
General and continuing education, school attendance	13	→63	→63	→63	→63	→63
Personal or family responsibilities	14		-			
Other reasons	15					
I have already found a job but did not yet work in that job in the reference week.	16	→ 111				
Are you still receiving continued pay, public or social benefits as full or partial wage/salary replacement?		Person 1	Person 2	Person 3	Person 4	Person 5
Yes	1	→ 65	→ 65	→ 65	→ 65	→ 65
No	ν					
Not applicable because self-employed, freelancer	9					
Indicate the total period of your absence from work.		Person 1	Person 2	Person 3	Person 4	Person 5
3 months or less	1	→ 65				
More than 3 months	8		□ → 112	□ → 112	□ → 112	_ → 112
Do you do any work in that job during the off-season?		Person 1	Person 2	Person 3	Person 4	Person 5
Yes	1					
No	8	→ 112	→ 112	→ 112	→ 112	□ → 112

Job during the reference week

leave, illness or holidays.

66

What was your status in employment in the reference week?

If you have **more than one job**, your answer should only refer to the job in which you work the most hours (main job).

In this context, it is irrelevant whether you are actually working in your main job or whether you are absent, for instance, because of parental

See also p. 49: 5 "Categorisation of job".

Self-employed person, freelancer		Person 1	Person 2	Person 3	Person 4	Person 5
without employees	1	\square_1	\Box_1	ן □	□ լ	
with employees	2					
Unpaid family worker in a family business	3		-			□ -
Public official (not including candidates), judge	4	_ → 67	<u></u> →67	<u></u> →67	□ ->67	>67
Salary earner (not including apprentices)	5	-			-	
Wage earner (not including apprentices), homeworker	6					
Apprentice/trainee receiving remuneration	7					
Candidate public official	8					
Intern, trainee (including paid practical training or internship	9					
Temporary or professional soldier	10	→67	→67	→67	→ 67	→67
In voluntary military service	11	- 07	- 07	- 07		
In the Federal Volunteer Service (also social, ecological or cultural year)	12		-	-		
Other employee with a small-scale job	13		1	\square		
With whom did you conclude/enter into your apprenticeship contract? This refers to remunerated						
apprenticeships/traineeships.		Person 1	Person 2	Person 3	Person 4	Person 5
With an establishment (company, shop, office, hospital, public authority)	1					
With an inter-company or external institution as vocational training provider, e.g. a vocational training centre for disabled young people (Berufsbildungswerk), educational centre (Bildungszentrum)	2					

page 20 Microcensus

	If you have more than one job, your answer should only refer to the job in which you work the most hours (main job). In this context, it is irrelevant whether you are actually working in your main job or whether you are absent, for instance, because of parental leave, illness or holidays. See also p. 50: 6 "Marginal employment".					
	Yes, a 520-euros job, mini-job (average maximum earnings of 520 euros per month)	Person 1	Person 2	Person 3	Person 4	Person 5
	Yes, short-term employment (a maximum of 3 months or 70 days worked per year)	2				
	Yes, a one-euro job (job opportunity for people receiving citizen's minimum income, unemployment benefit II)					
	No	8				
68	How often do you work in your job? Regularly	Person 1	Person 2	Person 3	Person 4	Person 5
	Irregularly, occasionally					
	On a seasonal basis	3				
Job	during the reference week					
Job (Please provide some keywords to describe your					
69	-					
	Please provide some keywords to describe your current job. For example - selling clothing - teaching children at primary school - advising and informing customers on travel offers - designing or planning buildings and other structures - assembling and testing electronic circuits - mixing concrete, mortar and plaster - attending to and caring for patients (before,					
69	Please provide some keywords to describe your current job. For example - selling clothing - teaching children at primary school - advising and informing customers on travel offers - designing or planning buildings and other structures - assembling and testing electronic circuits - mixing concrete, mortar and plaster - attending to and caring for patients (before, during and after surgeries)					
69	Please provide some keywords to describe your current job. For example - selling clothing - teaching children at primary school - advising and informing customers on travel offers - designing or planning buildings and other structures - assembling and testing electronic circuits - mixing concrete, mortar and plaster - attending to and caring for patients (before, during and after surgeries) Person 1					
69	Please provide some keywords to describe your current job. For example - selling clothing - teaching children at primary school - advising and informing customers on travel offers - designing or planning buildings and other structures - assembling and testing electronic circuits - mixing concrete, mortar and plaster - attending to and caring for patients (before, during and after surgeries) Person 1 Person 2					

67

Are you in marginal employment?

For example - fashion shop assistant - primary school teacher - travel agent - construction engineer - electronic equipment mechanic - unskilled construction labourer – nurse Person 1 Person 2 Person 4 Person 5 71 Do you mainly perform executive or supervisory duties in your job? Yes, executive duties Person 1 Person 2 Person 3 Person 4 Person 5 (including the authority to take staff, budget and strategy decisions) Yes, supervisory duties (guiding and supervising staff, distributing work and checking the outcome)2 What activities does your current job usually 72 consist of? Please mark all relevant boxes. Person 1 Person 2 Person 3 Person 4 Person 5 Giving guidance to staff 1 Supervising staff 2 Distributing work 3 Checking the work performed 4 None of the above

70

What is the title of your current job?

page 22 Microcensus

Enter the branch of activity of the establishment (location) you currently work in. If the establishment has **several locations**, please enter the main activity of the location please enter the main activity of the location, not of the whole enterprise. If you are a **temporary employee**, please enter the branch of activity you currently work in. Please state the **branch of activity** as accurately as possible, for example - food retailing (not: trade) – machine tool industry (not: factory) - facility management, caretaker services, business consultancy (not: services) software development (not: IT) See also p. 50: 7 "Establishment (location)". Person 1 Person 2 Person 3 Person 4 Person 5 Please fold out the flap at the side of page 2 and enter the name and address of the establishment. The name and address of the establishment will only be used to identify its branch of activity and will not be stored. Are you employed in the public service? The public service comprises lacktriangle the federal, Land and municipal authorities, publicly maintained schools, the employment agency, the social security institutions, the police and the Federal Armed Forces. If you work in a privatised successor company of Deutsche Post/Bundesbahn or are employed by a

Person 1

Person 2

Person 4

Person 5

Person 3

73

74

75

church, please indicate "No".

76	How many people work in the establishment (location) you currently work in?					
	If you are self-employed and have several establishments/locations, your answer regarding the size of the establishment should refer to the establishment with the highest number of employees.	Person 1	Person 2	Person 3	Person 4	Person 5
	Up to 10 people	1				
	11 to 19 people	2 7	\Box_1	\Box_1		\Box_1
	20 to 49 people	3	-	-	-	
	50 to 249 people	4	→78	<u></u> →78	<u></u> →78	<u></u> →78
	250 to 499 people	5 -		-		
	500 people or more	6				
77	Please enter the exact number of people working in the establishment.	Person 1	Person 2	Person 3	Person 4	Person 5
	Number of people					
Cha	nge of job or occupation					
78	Did you change your job/line of business in the reference week or the preceding 12 months?					
	If you are self-employed or a freelancer and you changed your line of business, please mark "Yes". If you are an employee and you started a new job with your current or a new employer, please mark "Yes".					
	A change of job includes a switch from dependent employment to self-employment or freelance work and vice versa.	Person 1	Person 2	Person 3	Person 4	Person 5
	Yes	1				
	No	8				
79	Did you change your occupation in the reference week or the preceding 12 months?					
	This includes a change of occupation without retraining.	Person 1	Person 2	Person 3	Person 4	Person 5
	Yes	1 🔲				
	No	8				

76

page 24 Microcensus

Scope and scale of current job

80 Do you currently have a full-time or part-time job? If you have more than one job, your answer should only refer to the job in which you work the most hours (main job). If you are in partial retirement or parental leave please mark the category relating to the time before you entered partial retirement or parental leave. Person 1 Person 2 Person 3 Person 4 Person 5 → 83 → 83 → 83 → 83 → 83 Full-time Part-time Why do you work part-time? 81 If there are several reasons, please mark the main one. Person 1 Person 2 Person 3 Person 4 Person 5 Could not find full-time work School education, studies, other education or advanced training →83 →83 →83 →83 →83 Own illness, consequences of an accident Permanently reduced earning capacity, permanent disability4 Have to look after children5 Have to look after people in need of care Other family reasons9 Other personal reasons →83 →83 →83 >83 →83 I want to work part-time. 11 Other main reason 12 82 Why do you yourself look after children, people with disabilities or people in need of care? If there are several reasons, please mark the main one. Person 1 Person 2 Person 3 Person 4 Person 5 There is no adequate care available in the vicinity. 1 There is no adequate care available at the relevant times of the day. Adequate care is too expensive. I want to do it myself. 4 Other essential reasons

83	family worker?		Person 1	Person 2	Person 3	Person 4	Person 5
	Yes	1					
	No	8	→ 85	→ 85	→ 85	→ 85	→ 85
84	How many hours per week do you usually work						
	If your working hours vary greatly, please estimate the average hours you work per week based on the last 4 to 12 weeks.						
	Please round to the nearest half hour (e.g. 38.5).		Person 1	Person 2	Person 3	Person 4	Person 5
	Number of hours		₩ 89	₩ 89	₩ 89	<u> </u>	 → 89
85	Do you have a working contract for your job with a company that has placed you in a temporary assignment?		Person 1	Person 2	Person 3	Person 4	Person 5
	Yes	1					
	No	8					
86	Do you have a fixed-term working contract?						
	An apprenticeship or training contract is considered as a fixed-term contract.		Person 1	Person 2	Person 3	Person 4	Person 5
	Yes, fixed-term contract	1					
	No, open-ended contract	8					
87	Do you usually work as many hours per week as contractually agreed?		Person 1	Person 2	Person 3	Person 4	Person 5
	Yes	1					
	No	8					
88	How many hours a week do you usually work, including regular extra hours and stand-by duty?						
	If your working hours vary greatly, please estimate the average hours you work per week based on the last 4 to 12 weeks.						
	See also p. 59: 14 "Stand-by duty".						
	Please round to the nearest half hour (e.g. 40.5).		Person 1	Person 2	Person 3	Person 4	Person 5
	Number of hours						
89	In the reference week, were there any days when you did not work because of vacation or public		la .	la -	la -	la :	la -
	holidays?		Person 1	Person 2	Person 3	Person 4	Person 5
	Yes	1					
					_ \ 01	_ \ 01	\ 01

page 26 Microcensus

90	How many days in total did you not work in the reference week because of vacation or public holidays?					
	i Please include half days and count them as 0.5.	Person 1	Person 2	Person 3	Person 4	Person 5
	Number of days					
91	In the reference week, were there (other) days when you did not work because of illness, injury or a temporary disability?	Person 1	Person 2	Person 3	Person 4	Person 5
	Yes	1 🔲				
	No	8		→ 93	→ 93	→ 93
92	How many days in total did you not work in the reference week because of illness?					
	Please include half days and count them as 0.5.	Person 1	Person 2	Person 3	Person 4	Person 5
	Number of days					
93	In the reference week, were there (other) days when you did not work because of other reasons?	Person 1	Person 2	Person 3	Person 4	Person 5
	Yes	1				
	No	8	→ 95	→ 95	→ 95	→ 95
94	How many days in total did you not work in the reference week for other reasons?					
	$\mathring{\hspace{-0.1in} I\hspace{-0.1in}}$ Please include half days and count them as 0.5.	Person 1	Person 2	Person 3	Person 4	Person 5
	Number of days					
95	How many hours did you actually work in the reference week?					
	The number of hours actually worked may differ from the hours usually worked because of overtime, holidays, extra shifts, public holidays, illness and the like.					
	The number of hours actually worked includes continuing and advanced training, stand-by duty, and work done at home provided that it is a normal part of your job, such as for teachers.					
	If you did not work in the reference week, please enter "0".					
	Please round to the nearest half hour (e.g. 28.5).	Person 1	Person 2	Person 3	Person 4	Person 5
	Number of hours					

Second or additional jobs

96	Did you have more than one paid job in the reference week?					
	This includes working as a self-employed person or unpaid family worker.	Person 1	Person 2	Person 3	Person 4	Person 5
	Yes, I had 2 jobs	1 🔲				
	Yes, I had more than 2 jobs.	2				
	No	8	06	→ 106	→ 106	□ → 106
97	Are you in marginal employment in your additional job?					
	If you have more than one additional job , please answer the questions below for the additional job in which you work the most hours.					
	See also p. 50: 6 "Marginal employment".					
	Yes, a 520-euros job, mini-job (average maximum earnings of 520 euros per month)	Person 1	Person 2	Person 3	Person 4	Person 5
	Yes, short-term employment (a maximum of 3 months or 70 days worked per year)	2				
	Yes, a one-euro job (job opportunity for people receiving citizen's minimum income, unemployment benefit II)	3				
	No	8				
98	How often do you work in your additional job?	Person 1	Person 2	Person 3	Person 4	Person 5
	Regularly	1				
	Irregularly, occasionally	2				
	On a seasonal basis	3				
99	What is your status in your additional job? § See also p. 49: § "Categorisation of job".					
	Self-employed person, freelancer	Person 1	Person 2	Person 3	Person 4	Person 5
	without employees	1 🔲				
	with employees	2				
	Unpaid family worker in a family business	3				
	Public official, judge					
	Salary earner	5				
	Wage earner, homeworker	6				

page 28 Microcensus

100	Please provide some keywords to describe your additional job.							
	For example - selling clothing - teaching children at primary school							
	 advising and informing customers on travel offers 							
	 designing or planning buildings and other structures 							
>	assembling and testing electronic circuitsmixing concrete, mortar and plaster							
voluntary	 attending to and caring for patients (before, during and after surgeries) 	Γ						
>	Person 1							
	Person 2							
	Person 3							
	Person 4							
	Person 5							
101	What is the title of your additional job?							
	For example - fashion shop assistant - primary school teacher - travel agent - construction engineer - electronic equipment mechanic							
	unskilled construction labourernurse							
	Person 1							
	Person 2							
	Person 3							
	Person 4							
	Person 5							
102	Do you mainly perform executive or supervisory duties in your additional job?							
	Yes, executive duties (including the authority to take staff, budget and strategy decisions)	-	Person 1	Person	2 Pei	rson 3	Person 4	Person 5
	Yes, supervisory duties (guiding and supervising staff, distributing work and checking the outcome)	2						
	No	8						

103 Enter the branch of activity of the establishment (location) in which you work in your additional job. If the establishment has several locations, please enter the main activity of the location, not of the whole enterprise. If you are a **temporary employee**, please enter the branch of activity in which you work in your additional job. Please state the **branch of activity** as accurately as possible, for example – food retailing (not: trade) – machine tool industry (not: factory) - facility management, caretaker services, business consultancy (not: services) software development (not: IT) See also p. 50: 7 "Establishment (location)". Person 2

Number of hours

page 30 Microcensus

Number of desired working hours

106	Would you like to retain your normal weekly working hours or to change them, subject to a corresponding adjustment in earnings?										
	The weekly working hours include the hours worked in the main job as well as in second and additional jobs.		Person 1	Person 2	Person 3	Person 4	Person 5				
	Retain	1	□ → 110	□ → 110	□ → 110	→ 110	□ → 110				
	Increase	2									
	Reduce	3	→ 109	→ 109	_ → 109	→ 109	→ 109				
107	How would you like to increase your working hours?		1	la -	1	1-	1				
	Exclusively by working more hours in the current job(s)	1	Person 1	Person 2	Person 3	Person 4	Person 5				
	Exclusively by taking up one or more additional jobs	2									
	Exclusively by moving to a job with more working hours	3									
	Without tying myself down to one of the above options	5									
	By combining some of the above options	4									
108	Thinking of the 2 weeks following the reference week:										
	Would you be able to start working more hours in these 2 weeks?		Person 1	Person 2	Person 3	Person 4	Person 5				
	Yes	1									
	No	8									
109	How many hours a week would you like to work?										
	The weekly working hours include the hours worked in the main job as well as in second and additional jobs.										
	Please round to the nearest half hour (e.g. 3.5).		Person 1	Person 2	Person 3	Person 4	Person 5				
	Number of hours										

Search for work by persons in employment/persons with a second job

110 Did you look for different or additional work in the reference week or the preceding 3 weeks?

Looking for work includes any search for paid work, including second or mini-jobs, self-employed or freelance activities, or small-scale activities.

Forms of search are,

for instance, looking through job offers in newspapers or on the internet, searching for job vacancies on notice boards, asking acquaintances and relatives.

Yes	136	136	136	136	136
No					

Person 1

Person 3

Person 4

Person 5

Person 2

page 32 Microcensus

Last job or absence from work

111	Have you ever done paid work as an employee or self-employed person?						
	Retired people and former apprentices please mark "Yes" if they worked for a total of more than 3 months.						
	Former unpaid family workers please mark "Yes".		Person 1	Person 2	Person 3	Person 4	Person 5
	Yes	1					
	No	8	→ 122	□ → 122	□ → 122	□ → 122	□ → 122
112	Did you work for more than 3 months in that job?						
	If you did paid work several times for a shorter period (e.g. seasonal work or as a student assistant), please mark "Yes" if you worked for a total of more than 3 months.		Person 1	Person 2	Person 3	Person 4	Person 5
	Yes	1					
	No	١,					
113	Why did you leave or are absent from your last paid job?						
	If there are several reasons, please mark the main one.						
	Reasons related to the labour market		Person 1	Person 2	Person 3	Person 4	Person 5
	Dismissal (including closure of establishment)	1					
	End of a fixed-term working contract	2					
	Sale or closure of own enterprise	3					
	Family reasons						
	Have to look after children	4					
	Have to look after people with disabilities	5					
	Have to look after people in need of care	6					
	Other family reasons	7					
	Personal reasons						
	Own resignation	8					
	School or vocational education, studies	9					
	Own illness, consequences of an accident	10					
	Permanently reduced earning capacity, permanent disability	11					
	Retirement	12					
	Other personal reasons	13					
	Other reasons						
	Other main reason	14					

114	When did you leave your last paid job/since when have you been absent from it?		Person 1	Person 2	Person 3	Person 4	Person 5
	Month						
	Year						
115	What was your status in your last job/the job from which you are absent? See also p. 49: 5 "Categorisation of job".						
	Self-employed person, freelancer		Person 1	Person 2	Person 3	Person 4	Person 5
	without employees	1					
	with employees	2		-		□ -	-
	Unpaid family worker in a family business	3	□ -	-	□ -		-
	Public official (not including candidates), judge	4	→ 117				
	Salary earner (not including apprentices)	5	-	-	-	-	-
	Wage earner (not including apprentices),	6					
	Apprentice/trainee receiving remuneration	7					
	Candidate public official	8					
	Intern, trainee (including paid practical training or internship)	9		-	-		
	Temporary or professional soldier	10	→ 117	→ 117	→ 117	→ 117	☐ - → 117
	Person doing compulsory military/civilian service	11					
	In voluntary military service	12		-			
	In the Federal Volunteer Service (also social, ecological or cultural year)	13					
116	With whom did you conclude/enter into your apprenticeship contract?						
	This refers to remunerated apprenticeships/traineeships.		I	1	I	L-	L
	With an establishment (company, shop, office, hospital, public authority)	1	Person 1	Person 2	Person 3	Person 4	Person 5
	With an inter-company or external institution as vocational training provider, e.g. a vocational training centre for disabled young people (Berufsbildungswerk), educational centre (Bildungszentrum)	2					

page 34 Microcensus

117	Please provide some keywords to describe your last job/the job from which you are absent.					
voluntary	For example - selling clothing - teaching children at primary school - advising and informing customers on travel offers - designing or planning buildings and other structures - assembling and testing electronic circuits - mixing concrete, mortar and plaster - attending to and caring for patients (before, during and after surgeries)					
	Person 1					
	Person 2					
	Person 3					
	Person 4					
	Person 5					
118	What was/is the title of your last job/the job from which you are absent? For example - fashion shop assistant - primary school teacher - travel agent - construction engineer - electronic equipment mechanic - unskilled construction labourer - nurse Person 1 Person 2 Person 3					
	Person 5					
119	Did you mainly perform executive or supervisory duties in your last job/the job from which you are absent?					
	Yes, executive duties (including the authority to take staff, budget and strategy decisions)	Person 1	Person 2	Person 3	Person 4	Person 5
	Yes, supervisory duties (guiding and supervising staff, distributing work and checking the outcome)	2				
	No	8				

120	Enter the branch of activity of the establishment (location) you last worked in or the branch of activity of the job from which you are absent.					
	If the establishment has several locations , please enter the main activity of the location, not of the whole enterprise.					
	If you were a temporary employee , please enter the branch of activity of your last job/the job from which you are absent.					
	Please state the branch of activity as accurately as possible, for example					
	 food retailing (not: trade) machine tool industry (not: factory) facility management, caretaker services, business consultancy (not: services) software development (not: IT) 					
	See also p. 50: 7 "Establishment (location)".					
	Person 1					
	Person 2					
	Person 3					
	Person 4					
	Person 5					
121	In your last job/the job from which you are absent: Were you employed in the public service?					
	The public service comprises the federal, Land and municipal authorities, publicly maintained schools, the employment agency, the social security institutions, the police and the Federal Armed Forces.					
	If you worked in a privatised successor company of Deutsche Post/Bundesbahn most recently or were employed by a church, please indicate "No".	Person 1	Person 2	Person 3	Person 4	Person 5
	Yes	1 🔲				
	No	8				

page 36 Microcensus

Search for work

122	Did you make any effort to find (new) work in the reference week or the preceding 3 weeks? This includes any search for a job with only a few						
	hours or activities to start a business.		Person 1	Person 2	Person 3	Person 4	Person 5
	Yes	1					
	No	8	→ 124	→ 124	→ 124	→ 124	→ 124
123	What did you do in the reference week or the preceding 3 weeks to find new work?						
	Please mark all relevant boxes.		Person 1	Person 2	Person 3	Person 4	Person 5
	Contacted the employment agency (job centre) or other employment authority	1					
	Contacted private employment organisations	2			-		
	Placed job wanted advertisements	3	-	-	-	-	
	Responded to job offers	4				-	
	Sent off unsolicited applications	5			-	-	-
	Asked friends, relatives, acquaintances	6			-	-	-
	Looked through job offers	7			-	-	-
	Took tests, interviews, exams	8	→ 134	☐ -> 134	→ 134	→ 134	☐ → 134
	Placed or updated online CVs	13	-	-	-	-	-
	Searched for premises, offices, equipment for self- employment or a freelance job	9	-	-	-	-	
	Applied for licences, concessions or financial resources for self-employment or a freelance job	10	-	-		-	
	Took other action for self-employment or a freelance job	11		-	-	-	
	Took other action	12					
124	Did you find a job in the reference week?		I	la a	la a	l	1
	Yes, I found a job in the reference week and have started it.	1	Person 1	Person 2	Person 3	Person 4	Person 5
	Yes, I found a job in the reference week but have not started it yet.	2					
	No, I did not find a job in the reference week	8	□ → 126	□ → 126	□ → 126	□ → 126	→ 126

125	When will you start your new job?		Person 1	Person 2	Person 3	Person 4	Person 5
	Within the next 3 months after the reference week	1					
	Later, that is, after more than 3 months after the reference week	8	→ 134	→ 134	→ 134	134	→ 134
126	If you are not looking for a job, would you nevertheless like to work?						
	This also refers to jobs with only a few hours.		Person 1	Person 2	Person 3	Person 4	Person 5
	Yes	1					
	No	8	→ 132	→ 132	→ 132	→ 132	→ 132
127	Why did you not look for a job in the reference week and the preceding 3 weeks?						
	If there are several reasons, please mark the main one.		Person 1	Person 2	Person 3	Person 4	Person 5
	No suitable job available	1	\Box 1	\Box 1	\Box_1	\Box 1	\Box_1
	l am awaiting re-employment (following temporary lay-off).	2	→ 129	☐ - → 129	→ 129	- → 129	129
	Own illness, consequences of an accident	3					
	Permanently reduced earning capacity, permanent disability	4					
	Have to look after children	5					
	Have to look after people with disabilities	6					
	Have to look after people in need of care	7					
	Other family responsibilities	8					
	Other personal responsibilities	9		-		-	
	School or vocational education, studies	10	129	129	129	129	129
	Retirement	11		-		-	-
	Other main reason	12					
128	Why do you yourself look after children, people with disabilities or people in need of care?						
	If there are several reasons, please mark the main one.		Person 1	Person 2	Person 3	Person 4	Person 5
	There is no adequate care available in the vicinity	1					
	There is no adequate care available at the relevant times of the day	2					
	Adequate care is too expensive.	3					
	I want to do it myself.	4					
	Other essential reasons	9					

page 38 Microcensus

129	If a paid job had been available in the reference week, could you have started it within the following 2 weeks?		Person 1	Person 2	Person 3	Person 4	Person 5
	Yes	1					
	No	8					
130	Why would you not be able to start a new job within the following 2 weeks?						
	If there are several reasons, please mark the main one.		Person 1	Person 2	Person 3	Person 4	Person 5
	School or vocational education, studies	1	\square_1		\Box_1	\square_1	\square_1
	Own illness, consequences of an accident	2	→ 136	→ 136	→ 136	→ 136	→ 136
	Permanently reduced earning capacity, permanent disability	3					
	Have to look after children	4					
	Have to look after people with disabilities	5					
	Have to look after people in need of care	6					
	Other family responsibilities	7					
	Other personal responsibilities	8					- \ . 12¢
	Retirement	9	→ 136	→ 136	→ 136	→ 136	→ 136
	Other main reason	10					
131	Why do you yourself look after children, people with disabilities or people in need of care?						
	If there are several reasons, please mark the main one.		Person 1	Person 2	Person 3	Person 4	Person 5
	There is no adequate care available in the vicinity	1					
	There is no adequate care available at the relevant times of the day.	2					
	Adequate care is too expensive	3	→ 136	→ 136	→ 136	→ 136	→ 136
	I want to do it myself.	4					
	Other essential reasons	9					

132 Why do you not want to, or why are you not able to work?

	If there are several reasons, please mark the main one.	Person 1	Person 2	Person 3	Person 4	Person 5
	School or vocational education, studies					
	Own illness, consequences of an accident	→ 136	→ 136	→ 136	→ 136	→ 136
	Permanently reduced earning capacity, permanent disability					
	Have to look after children 4					
	Have to look after people with disabilities					
	Have to look after people in need of care					
	Other family responsibilities	\Box_1		\square_1	\square_1	\square_1
	Other personal responsibilities	- → 136	 → 136	 → 136	☐ - → 136	136
	Retirement		- 130		- 130	- 130
	Other main reason					
133	Why do you yourself look after children, people with disabilities or people in need of care?					
	If there are several reasons, please mark the main one.	Person 1	Person 2	Person 3	Person 4	Person 5
	There is no adequate care available in the vicinity	\Box_1	\Box_1	\square_1	\square_1	\square_1
	There is no adequate care available at the relevant times of the day.					
	Adequate care is too expensive.	→ 136	→ 136	→ 136	→ 136	136
	I want to do it myself.		-	-		
	Other essential reasons	, J				
134	How long have you looked or did you look for (other) work?	Person 1	Person 2	Person 3	Person 4	Person 5
	Less than 1 month					
	1 to less than 3 months					
	3 to less than 6 months					
	6 to less than 12 months					
	1 to less than 1 ½ years					
	1 ½ to less than 2 years6					
	2 to less than 4 years					
	4 years or more					

page 40 Microcensus

135	If a paid job had been available in the reference week, could you have started it within the following 2 weeks? Yes			Person 2	Person 3	Person 4	Person 5
Self-	assessment of life situation in the reference we	eek					
136	Regarding your situation in the reference week: which category best describes it?						
	See also p. 49: 3 "Partial retirement" and 4 "Caregiver Leave Act/Family Caregiver Leave Act	t".					
	Salary earner, wage earner, public official (including temporary or professional soldiers, apprentices) and currently		Person 1	Person 2	Person 3	Person 4	Person 5
	on parental leave	1					
	in partial retirement	2					
	fully or partly released from work under the Caregiver Leave Act	3					
	partly released from work under the Family Caregiver Leave Act	4					
	Salary earner, wage earner, public official (including temporary or professional soldiers, apprentices) not on parental leave or in partial retirement and not released from work	5					
	Self-employed person, freelancer						
	without employees	6					
	with employees	7					
	Unpaid family worker in a family business	8					
	In the Federal Volunteer Service (also social, ecological or cultural year), in voluntary military service	9					
	Pupil, student						
	Retired or in early retirement						
	Unemployed						
	Housewife/househusband, looking after children or people in need of care	13					
	Permanently unfit for work	14					

Current income situation

137 Which are your main sources of livelihood?

÷	See also p. 55:
Ш	9 "Main sources of livelihood"

Main sources of livelinood.	l	ln 2	lp 2	lp 4	l
Main sources of livelihood: Code from List 137	Person 1	Person 2	Person 3	Person 4	Person 5
List 137					
Own employment 1	Inco	me of the pa	rents		8
Unemployment benefit I	Inco	me of the pa	rtner, spouse	e or other rel	atives 14
Citizen's minimum income, unemployment benefit II (Hartz IV), social benefit		ntenance pay ived from otl			•
Public assistance, e.g. basic security in old age and in cases of reduced earning capacity, assistance		ning assistand efits for asylu			rant 10
for nursing care, continuous subsistence payments 4		efits from ow			
Pension based on my own entitlements 5					12
Surviving dependant's pension	Oth	- er financial su	upport, e.g. 6	early retirem	ent
Own property, savings, interest, renting, leasing, life interest retained for older people, life assurance, specific pensions fund (Versorgungswerk)	payı pay, Act	ments, allowa loan in accor or the Family	ances for fost dance with t Caregiver Le	ter children, the Caregive eave Act, core	sickness r Leave ona
Parental allowance 7	eme	ergency aid			13

page 42 Microcensus

138 What was your personal net income (total of all income sources) in the month before the reference week?

The personal net income is calculated as gross earnings less taxes and less unemployment insurance as well as to statutory pension insurance.

This includes:

- earnings from main and second job(s), extra payments (e.g. Christmas bonus, severance pay, bonus payments)
- pensions
- unemployment benefit I, citizen's minimum income, unemployment benefit II (Hartz IV), social benefit
- basic security in old age and in cases of reduced earning capacity, assistance for nursing care, continuous subsistence payments and other public assistance benefits

See also p. 50: 10 "Net income".

- heating and housing benefits, housing allowance, children's allowance, long-term care allowance, parental allowance, training assistance (BAföG), child bonus, corona emergency aid and other public payments
- maintenance payments or other regular payments received from other private households
- further income and receipts (e.g. entrepreneurial income, income from renting and leasing, interest, dividends)

Personal net income Code from List 138	e:	Perso	on 1	Person 2	Person 3	Person 4	Person 5
I had no income		90					
List 138							
Less than	250 euros	1	3 000	to less than	3 250 euro	s	13
250 to less than	500 euros	2	3 250	to less than	3 500 euro	s	14
500 to less than	750 euros	3	3 500	to less than	4000 euro	s	15
750 to less than	1 000 euros	4	4000	to less than	4500 euro	s	16
1000 to less than	1 250 euros	5	4500	to less than	5 000 euro	s	17
1 250 to less than	1500 euros	6	5000	to less than	6 000 euro	s	18
1500 to less than	1 750 euros	7	6000	to less than	7 000 euro	s	19
1750 to less than	2000 euros	8	7000	to less than	8 000 euro	s	20
2000 to less than	2 250 euros	9	8000	to less than	10 000 euro	s	21
2 250 to less than	2 500 euros	10	10 000	to less than	15 000 euro	s	22
2500 to less than	2750 euros	11	15 000	to less than	25 000 euro	s	23
2750 to less than	3 000 euros	12	25 000	euros or ov	er		24

What was the total net income of your household 139 in the month before the reference week?

The net income of the household is the sum of the net incomes of all people in the household.	Monthly amount (full euros)
Net household income	
If you are not able to state an exact amount, please enter the size class of List 138 that corresponds to the amount of your monthly net household income.	
Code from List 138	

140	Are you 15 years or older?	Person 1	Person 2	Person 3	Person 4	Person 5
	Yes					
	No	☐ → End	☐ → End	☐ → End	☐ → End	\longrightarrow End

For persons aged under 15 years, the questionnaire ends here!

Educ	cational and vocational attainment						
141	Po you hold a general school certificate? Yes No/Not yet	1	Person 1	Person 2	Person 3	Person 4	Person 5 ☐ → 145
	10,100,100	Ü			1—		1—
142	Which is your highest qualification?						
	Please convert qualifications gained abroad to German equivalents.		ı	ı	ı	ı	ı
	School certificate obtained after no more than 7 years of school attendance	1	Person 1	Person 2	Person 3	Person 4	Person 5
	Secondary general school certificate (also former school type starting with grade 1)	2					
	School of general education in the GDR						
	school certificate obtained after grade 8 or 9	3					
	school certificate obtained after grade 10	4					
	Intermediate school certificate, intermediate school-leaving certificate or equivalent	5					
	Entrance qualification for universities of applied sciences	6					
	Higher education entrance qualification (general or subject-restricted)	7					
	Certificate of special school	8					
143	Did you obtain your general school certificate in Germany or abroad?		Person 1	Person 2	Person 3	Person 4	Person 5
	Germany	1	→ 145		→ 145	→ 145	
	Abroad	2					
144	How long did you attend school?						
	Please round to the nearest year.		Person 1	Person 2	Person 3	Person 4	Person 5
	Number of years in school						

page 44 Microcensus

145	Do you have a vocational training qualification or a higher education degree?						
	Vocational training also includes a pre-vocational training year, on-the-job training or an internship of at least 12 months. A higher education degree also includes a degree from a university of applied sciences.		Person 1	Person 2	Person 3	Person 4	Person 5
	Yes	1	→ 147	→ 147	☐ → 147		→ 147
	No/Not yet	8					
146	In what year did you obtain your highest qualification from a school of general education?		Person 1	Person 2	Person 3	Person 4	Person 5
	Year						
	Not applicable as I have no general school certificate (yet).		→ 153→ 153	→ 153→ 153	→ 153 → 153	→ 153 → 153	→ 153 → 153
147	In what year did you obtain your highest vocational qualification or your higher education degree?		Person 1	Person 2	Person 3	Person 4	Person 5
	Year						
148	Did you obtain your highest vocational qualification or higher education degree in						
	Germany or abroad?		Person 1	Person 2	Person 3	Person 4	Person 5
	Germany	1					
	Abroad	2					

149 Which is your highest qualification?

Please convert qualifications gained abroad to German equivalents.

Vocational qualification attained		Person 1	Person 2	Person 3	Person 4	Person 5
On-the-job training	1		\Box_1	\Box_1	\Box_1	\Box_1
Internship	2	153	153	153	153	153
Pre-vocational training year	3					
Apprenticeship, vocational training in the dual system	4	_լ	 □1	□ լ	□ լ	_
Certificate qualifying for an occupation obtained from a full-time vocational school or from a secondary school offering general as well as vocational education to pupils aged 16 to 19	5		-	-		□-
Preparatory training for the intermediate service in public administration	6					
Training centre/school for health-care service occupations and social occupations						
one year (e.g. geriatric care assistant)	7					
two years (e.g. masseur/masseuse, pharmaceutical laboratory assistant)	8	→ 152	→ 152	→ 152	→ 152	→ 152
three years (e.g. physiotherapy, medical laboratory assistant, geriatric care)	9		-			
Nursery teacher/educator	10	□ -	-			
Master craftsman/craftswoman	11		-			
Technician's qualification or equivalent trade and technical school certificate	12			-		
Specialised and engineering schools of the GDR	13		-			
Specialised academy (in Bayern only)	14					
Higher education institutions						
Diplom degree, Bachelor's, Master's, state examination e.g. for the teaching profession:						
Vocational academy	15					
College of public administration	16					
University of applied sciences, Cooperative State University (in Baden-Württemberg, Schleswig-Holstein and Thüringen)	17					
University (also college of art and music, college of education, college of theology)	18					
Doctor's degree	19	→ 151	→ 151	→ 151	→ 151	→ 151

page 46 Microcensus

150	What is the title of the highest degree you obtained from a higher education institution?	Person 1	Person 2	Person 3	Person 4	Person 5
	Bachelor's	1 🔲				
	Master's	2				
	Diplom degree, state examination e.g. for the teaching profession, artistic and comparable degrees	3				
151	Did you work on your doctorate in the reference week or the preceding 12 months?					
	This refers only to doctorates that are supported by a doctoral supervisor.	Person 1	Person 2	Person 3	Person 4	Person 5
	Yes	1				
	No	8				
152	In what (main) field did you obtain your highest vocational qualification or higher education degree?					
	Fields of vocational training are e.g. care for the elderly, floristry, bricklayer, mechatronics technician, care assistant, industrial clerk.					
	Fields of study are e.g. mechanical engineering, production engineering, agricultural science, teacher training course (grammar school).					
	Person 1					
	Person 2					
	Person 3					
	Person 4					
	Person 5					
Cont	inuing education and training					
153	In the 4 weeks before the reference week, did					
133	you participate in continuing vocational training courses/seminars or in leisure, sports or hobby-related courses?					
	Forms of continuing training are e.g. courses, seminars, conferences, private tuition, study circles, e-learning activities.					
	Continuing vocational training includes retraining, career advancement courses, courses preparing for new tasks in the job, advanced training (e.g. computers, management, rhetoric).	Person 1	Person 2	Person 3	Person 4	Person 5
	Yes	1				
	No	8				

Pension insurance

154	Do you receive an old-age pension from statutory pension insurance? Yes No	1 8	Person 1	Person 2	Person 3	Person 4	Person 5
155	Were you insured under the statutory pension insurance scheme in the reference week?						
	See also p. 50: "Statutory pension insurance".		Person 1	Person 2	Person 3	Person 4	Person 5
	Yes, compulsorily insured	1					
	Yes, voluntarily insured	2					
	No	8					
Inter	net access and internet use						
156	Did you use the internet in the last 3 months? You may have used the internet at any location (at home, at work or other places) via any internet-enabled device (e.g. desktop PC, laptop, tablet, smartphone, game console, e-book reader).		Person 1	Person 2	Person 3	Person 4	Person 5
	Yes	1					
	No	8					

page 48 Microcensus

Explanatory notes on the questionnaire

11 Today's territory

"Today's territory" refers to the national borders of the Federal Republic of Germany as of 3 October 1990.

Citizenship German by birth

Please mark "German by birth" also in these cases:

Expellees:

People who did not acquire German citizenship by birth but acquired it due to their **recognition as persons of ethnic German origin** in accordance with Section 1 of the Federal Expellees Act **and** who **immigrated** to today's territory of Germany **before 1950**, please mark "German by birth". For those who immigrated in 1950 or later, please see the notes on ethnic German repatriates.

- If you were temporarily deprived of German citizenship that you had acquired by birth, please mark "German by birth".
- Children born within marriage to a German mother and a foreign father after 1 April 1953 and before 1 January 1975 and who, consequently, acquired German citizenship by means of a declaration or by naturalisation please mark "German by birth".
- Children of a parent of German citizenship:
 Children born outside marriage to a German father and a foreign mother before 1 July 1993 and who acquired German citizenship by naturalisation please mark "German by birth".
- People who acquired German citizenship by legitimation (e.g. subsequent marriage of the parents of a child born outside marriage) by 30 June 1998 please mark "German by birth".
- People who have acquired German citizenship since 2021 by means of a declaration in accordance with Section 5 of the Nationality Act please mark "German by birth".
- People born in Saarland:

People born in Saarland between 1947 and 1956, at least one of whose parents had German citizenship when the child was born, please mark "German by birth" even if they had French citizenship at the time of birth.

Ethnic German repatriates with and without naturalisation

- People who came to Germany as ethnic German repatriates between 1993 and 2000 received an official certificate of naturalisation (not a certificate in accordance with Section 7 of the Nationality Act). In this case, please mark "As a naturalised (ethnic) German repatriate".
- For people who have been granted German citizenship on the grounds of their eligibility for naturalisation as an ethnic German repatriate: please mark "As a naturalised (ethnic) German repatriate".
- For people with a certificate in accordance with Section 7 of the Nationality Act: please mark "As a non-naturalised (ethnic) German repatriate".

Notes on "German by naturalisation" in case of marriage People who acquired German citizenship by marriage or by a declaration or naturalisation due to marriage please mark "German by naturalisation".

3 Partial retirement

The Act on Facilitating a Smooth Transition to Retirement provides the framework conditions for partial retirement agreements between employers and employees. The employment agency promotes part-time work arrangements for employees who reduce their working hours to half of the regular working time when they are 55 years old or older.

Caregiver Leave Act/Family Caregiver Leave Act

Employees have the right to be temporarily released from work to look after close relatives at home. They may choose between two different release options: Under the Caregiver Leave Act, employees may be released from work on a full-time or part-time basis for a maximum of six months to look after a close relative in need of care.

Since 2015 there has been a legal right to family caregiver leave. This allows employees to reduce their weekly working hours if they care for relatives in need of care in their home environment.

5 Categorisation of job

If you are self-employed and only employ unpaid family workers (no wage or salary), please mark the category "Self-employed without employees". Those who work freelance or on a contract basis are considered as self-employed, including people who provide tuition, give private lessons or babysit. If you work without pay in a business owned by a family member or relative, you are an unpaid family worker. If you receive pay for your work, you are either a wage earner or salary earner.

Public officials include officials employed by the Protestant Church and the Roman Catholic Church. "Insurance officers" and "bank officers" should classify themselves as salary earners.

The category of wage earners comprises skilled workers as well as semi-skilled and unskilled workers.

If you are an intern, a (paid) trainee or a volunteer in the Federal Volunteer Service in your additional job, please indicate "Salary earner".

Explanatory notes on the questionnaire

6 Marginal employment

In the case of marginal employment, that is, a 520-euros job (also referred to as mini-job; with a pay of up to 520 euros per month on a yearly average basis), the employer pays flat-rate contributions to pension and health insurance and a lump-sum tax rate.

A job is also considered to be marginal employment if it is limited to a maximum of three months or 70 days worked per year.

People in a one-euro job continue to receive citizen's minimum income, unemployment benefit II plus an additional expenses allowance of usually 1 to 2 euros per hour worked.

Establishment (location)

An establishment is the location where you work (e.g. a shop, freelancer's office, agricultural holding, location of an enterprise, body governed by public law, etc.).

A location (e.g. a specific establishment of an enterprise) may comprise several separate work places (such as a production site, a warehouse and an administrative building all on the business premises). The people working at those work places belong to one and the same establishment.

The people working in an establishment include part-time workers, apprentices, working proprietors and unpaid family workers.

Stand-by duty

The whole period of stand-by duty is to be included in the weekly working hours. Stand-by duty means that an employee has to be on stand-by at a place specified by the employer to perform work if necessary.

This is to be distinguished from on-call duty. On-call duty means that the employee is free to decide where to stay. The employee is required to start work within reasonable time if the need arises. In this case, only the actual hours worked and the travelling time count as working time.

Main sources of livelihood

If you are in employment, this does not have to be your main source of livelihood (e.g. the living expenses of apprentices are often paid by their parents). If you pay your living expenses mainly from what you earn in marginal employment, please enter employment. Pensioners who are still in employment may live mainly on what they earn or on their pension, depending on the amount of benefits they receive.

Regular payments of life assurance companies (including benefits paid by pension funds of specific liberal professions such as doctors or pharmacists) are regarded as maintenance payments from own property.

10 Net income

Please also include:

- benefits paid to encourage capital formation,
- advances.
- rent paid for company-owned housing,
- interest received, dividends, other property income and similar amounts,
- income in kind (e.g. foodstuffs, free coal for miners).

Long-term care benefits in kind (provided by care homes and home care services) are not to be included here.

11 Statutory pension insurance

You have statutory pension insurance if you are insured with the German Federal Pension Insurance (Deutsche Rentenversicherung Bund, formerly BfA, LVA) or the German Pension Insurance Miners, Railway and Maritime (Knappschaft-Bahn-See). This includes the statutory pension insurance of a foreign country (e.g. people who live in Germany but are employed subject to social insurance contributions in a neighbouring country).

You also have statutory pension insurance if you

- pay contributions to the agricultural pension fund,
- work in a Federal Volunteer Service,
- do a year of voluntary work in the social, cultural or ecological sector
- do voluntary military service or
- do reserve duty training as a soldier.

Statutory pension insurance is compulsory mainly for wage earners, salary earners and certain self-employed persons (e.g. home workers with no more than two assistants from outside their family). Public officials and comparable salary earners (employees of health insurance institutions with public official status), self-employed persons (with few exceptions) and unpaid family workers without a working contract are exempted from compulsory pension insurance.

Contributions are paid for unemployed persons who receive unemployment benefit I. They are therefore regarded as liable to compulsory statutory pension insurance. With effect from 1 January 2011, contributions are no longer paid for unemployed persons receiving unemployment with citizen's minimum income, benefit II (Hartz IV). They are not liable to compulsory insurance.

This does not refer to company old-age pension schemes, public officials' pension scheme, occupational pension schemes and private old-age pension schemes (e.g. state-sponsored private pension plan according to "Riester", life assurance and the like).

page 50 Microcensus

Notification in accordance with Section 17 of the Federal Statistics Act (BStatG)¹ and with the General Data Protection Regulation (EU) 2016/679 (GDPR)²

Purpose, type and scope of the survey

The microcensus collects statistical data on the population and the labour market as well as on income, living conditions and housing circumstances of households on a representative basis. The data are collected based on different survey components. The survey units are persons, households and dwellings.

The purpose of the microcensus is to provide statistical data, with a detailed subject-related breakdown, on the population structure, the economic and social situation of the population, of families and households, on the labour market, the occupational structure and education of the labour force, and on the housing circumstances. It also serves to meet European obligations. Every year, up to one percent of the population may be surveyed. In every sampling district, the survey is conducted not more than four times within five consecutive calendar years.

Legal basis, obligation to provide information

The legal basis is provided by the Microcensus Act (MZG) in conjunction with the Federal Statistics Act (BStatG). Data are collected in accordance with Section 6 (1) nos. 1 to 4, no. 5 letters a and b, nos. 6 to 10 of the Microcensus Act.The obligation to provide information is laid down in Section 13 of the Microcensus Act in conjunction with Section 15 of the Federal Statistics Act.

In accordance with those provisions, all adults and all minors living in households of their own are obliged to provide information, and in each case also on minor household members.

Any household member who is obliged to provide information is also obliged to provide information for adult household members who cannot do so themselves. If there is no other household member who is obliged to provide information and if a custodian has been appointed for the person not able to provide the information himself/herself, the custodian is obliged to provide the information to the extent that the custodian's duties include such provision of information. If a person not able to provide the information himself/herself nominates a trusted person to provide the required information on his/her behalf, the adult household members or the custodian will no longer be obliged to provide the relevant information.

Unless there are indications to the contrary, it is presumed, in accordance with Section 13 (8) of the Microcensus Act, that all people in the household who are obliged to provide information are also authorised to do so on behalf of the other people living in the household. This applies accordingly to confirmation of the data collected in the previous year. The legal presumption of authorisation can be objected to at any time.

The obligation to provide information on the auxiliary variable "first name and surname of the main tenant/owner-occupier" applies to the main tenant/owner-occupier or, alternatively, to the persons mentioned above.

If respondents provide no information or provide information which is incomplete, incorrect or late, they can be encouraged to provide the information through imposition of a coercive penalty in accordance with the Administrative Enforcement Acts of the Länder.

Pursuant to Section 23 of the Federal Statistics Act, a regulatory offence is committed by anyone who

- contrary to Section 15 (1), second sentence, (2) and (5), first sentence, of the Federal Statistics Act, wilfully or negligently provides no information, or provides information which is late, incomplete or untrue, or
- contrary to Section 15 (3) of the Federal Statistics Act does not give a reply in the prescribed format.

The regulatory offence is punishable by a fine not exceeding five thousand euros.

Pursuant to Section 15 (7) of the Federal Statistics Act, objections and rescissory actions against the summons to provide information will have no suspensive effect.

Questions where the provision of information is voluntary are specially marked in the questionnaire.

The legal basis for processing the data you have provided voluntarily is the consent pursuant to Article 6 paragraph 1 point (a) of GDPR.

Where the provision of information is voluntary, consent to the processing of such voluntary data can be revoked at any time. The revocation will only apply in the future. Any processing of information prior to the revocation will not be affected by it.

The legal basis for evaluations of data on the type and extent of the provision of information (e.g. device used or time spent) is Section 6 (1), first sentence, no. 2 of the Federal Statistics Act.

Controller

The controller responsible for processing your data is the statistical office responsible for your Land.

The contact details are available at: https://www.statistikportal.de/de/statistische-aemter.

Confidentiality

The individual data collected are always kept confidential in accordance with Section 16 of the Federal Statistics Act. Individual data may be passed on only in exceptional cases explicitly regulated by law.

Individual data may in particular be transmitted to:

- public agencies and institutions within the official statistics network which are entrusted with the production of federal or European statistics (e. g. the statistical offices of the Länder, the Deutsche Bundesbank, the Statistical Office of the European Union [Eurostat]),
- service providers with whom a contractual relationship exists (here: Federal Information Technology Centre (ITZBund) as the IT service provider of the Federal Statistical Office, computer centres of the Länder).

A list of regularly contracted IT service providers can be found here https://www.statistikportal.de/de/statistische-aemter

Pursuant to Section 16 (6) of the Federal Statistics Act, institutions of higher education or other institutions tasked with independent scientific research may, for the purpose of carrying out scientific projects, be provided

¹ The up-to-date wording of the relevant national legal provisions can be found at https://www.gesetze-im-internet.de/ (search terms "Bundesstatistikgesetz" (BStatG) or "Mikrozensusgesetz" (MZG)).

² The EU legal acts in their up-to-date versions and in the German language are available on the website of the Publications Office of the European Union at http://eur-lex.europa.eu/.

Notification in accordance with Section 17 of the Federal Statistics Act (BStatG)¹ and with the General Data Protection Regulation (EU) 2016/679 (GDPR)²

- with individual data if attributing the anonymised individual data to the relevant respondents or data subjects requires unreasonable effort in terms of time, cost and manpower (de facto anonymised individual data),
- with access to individual data not including name and address (formally anonymised individual data) within specially protected areas of the Federal Statistical Office and the statistical offices of the Länder, if effective measures are in place to safeguard confidentiality.

Article 11 of Regulation (EU) No 2019/1700 provides for transmission of collected individual data to the Commission (Eurostat). Pursuant to Article 15 of Regulation (EU) No 2019/1700, Eurostat may - within its own access facilities or within other access facilities accredited by Eurostat and in accordance with the conditions stipulated in Article 7 of Regulation (EU) No 557/2013 - provide access to individual data not including name and address for scientific purposes and pass on sets of individual data from the data sets regarding the domains specified in Article 3 of Regulation (EU) No 2019/1700 provided that those sets of individual data have been modified so as to reduce the risk of identifying the statistical unit to an appropriate level.

Persons receiving individual data are also obliged to maintain confidentiality.

Auxiliary variables, reference numbers, separation and deletion

The first names and surnames of the household members, the contact details of the household members, residential address, location of the dwelling in the building, first name and surname of the main tenant/owner-occupier of the dwelling, name and address of the household members' places of work, and the building age group are auxiliary variables which will only be used for the technical conduct of the survey. As soon as the survey and auxiliary variables have been checked for conclusiveness and completeness, the auxiliary variables will be separated from the information on the survey variables and will be kept separately or stored separately.

- Pursuant to Section 14 (5), first sentence, of the Microcensus Act, the first names and surnames and the municipality, street, house number and contact details of the persons surveyed may also be used with regard to household relationships to conduct follow-up surveys in accordance with Section 5 (1) of the Microcensus Act.
- Pursuant to Section 14 (5), second sentence, of the Microcensus Act, the information on the variables pursuant to Section 14 (5), first sentence, of the Microcensus Act may also be used as a basis for recruiting suitable persons and households to conduct household budget surveys and other voluntary surveys.
- Pursuant to Section 9 (3) of the Act regarding the testing of a register census, the statistical offices of the Länder store the first names and surnames, residential address, municipality and association of municipalities, sex, calendar month and calendar year of birth, marital status, country of birth, calendar year of arrival in Germany, or calendar year of return to Germany in case of absence of more than twelve months, and citizenships as well as the education variables pursuant to Article 6 (1) no. 7 letters a to c and no. 8 of the Microcensus Act. First names and surnames as well as the residential address shall be deleted not later than six years after microcensus processing has been finished.

Information on the survey variables is processed and stored for as long as necessary to comply with the legal obligations.

All survey documents as well as the auxiliary variables and the reference numbers originally allocated will be destroyed or deleted after the processing of the last follow-up survey has been finished.

The sampling district number, the building number, the dwelling number, the household number and the person number are used as reference numbers. They are used to establish the household, dwelling and building relationships; they do not comprise any data which extend beyond the survey and auxiliary variables. These numbers will be replaced by new reference numbers which do not comprise any data on personal or material circumstances extending beyond these statistical relationships.

Rights and duties of the interviewers, ways of providing information

Volunteer interviewers are employed to reduce the burden for the respondents, but the survey may also be conducted in writing. The interviewers have to provide proof of their authorisation. Their reliability and discretion must be ensured and they have specially been obligated to maintain confidentiality. They must not use information gained in the course of their activity in other processes or for other purposes. This obligation continues to apply after their activity has ended.

The interviewers should help the respondents to answer the questions. The answers to the questions in the questionnaires may be provided orally to the interviewers or by electronic means or in writing.

For the written survey, the respondents receive the questionnaires, including information on how to complete them, direct from the interviewer or from the relevant survey office. If the information is provided in writing, the completed questionnaires may be given to the interviewer or may be handed in or sent to the survey office. Please do not send the written questionnaires by electronic means as this is not a secure transmission channel.

Rights of data subjects, contact details of the data protection officers, right to lodge a complaint

Respondents whose personal data are processed have the right to request

- access and information as per Article 15 of the General Data Protection Regulation,
- rectification as per Article 16 of the General Data Protection Regulation,
- erasure as per Article 17 of the General Data Protection Regulation, and
- restriction of processing as per Article 18 of the General Data Protection Regulation

with regard to their respective personal data, or they may object to the processing of their personal data as per Article 21 of the General Data Protection Regulation.

The rights of data subjects can be claimed against any controller responsible. If the above rights are exercised, the competent public agency will check whether the relevant legal requirements are met. The person making the request may be asked to prove his or her identity before further measures are taken.

Questions and complaints concerning compliance with legal data protection rules may be addressed at any time to the official data protection commissioner of the statistical office responsible or to the competent data protection supervisory authority (Article 77 of the General Data Protection Regulation). Their contact details are available at:

https://www.statistikportal.de/de/datenschutz.

page 52 Microcensus

